



## BHS Executive Meeting

Sunday 5<sup>th</sup> January 2020 2000-2200

### MINUTES

- 1) Present: SJ, MW, JH, AH, AM, DM, AG, TB, VK, NW – all members
- 2) Minutes of the Executive Meeting 19<sup>h</sup> November 2019
  - a) Action points (items already addressed in bold)
    - (1) SJ to contact BOA about Zimmer fellowship reconciliation
      - (a) No response as yet from BOA
      - (b) AG has spoken to John Skinner
      - (c) SJ to send email to John Skinner and Liz Fry**
    - (2) SJ to advertise 2020/2021 fellowships in upcoming newsletter
      - (a) Moved to January Newsletter – SJ to do**
    - (3) Possible Chinese visiting fellows - AH to contact HK Medical and feedback discussion at November meeting**
    - (4) Topic in Focus – MW to inform all unsuccessful applicants – done**
    - (5) TB to complete summary of JLA and PSP and forward to SJ**
    - (6) VK to send invitations to speakers for educational symposium**
  - b) Matters arising
    - i) SJ attended BSS meeting – Specialist Society Meeting
      - (1) Review BOA – No feedback possible due to software problem
        - (a) MW to send apologies to speakers**
      - (2) JH has discussed with Simon Hodgkinson and requested two sessions for BOA 2020
        - (a) ARM suggested keeping in touch with BOA to ensure appropriate meeting room and timings
        - (b) JH has been in touch with BOOS about revalidation session on the Wednesday of BOA
      - (3) BOAST – **SJ to share new BOA guidance**
        - (a) Two types BOAST – BOA led and Spec. Soc. Led
        - (b) SJ has contacted policy group and suggested BHS plan
          - (i) Decision from BOA Exec expected in next week
- 1) Treasurer update (AG)
  - a) See Appendix 1 for details
  - b) Accounts:
    - i) Santander account up and running – subscription account - £499.99
    - ii) Danske 1 - £1750.28
    - iii) Danske 2 (BHS/ Main) £151439.66
      - (1) (NAHR - £39020.44)
  - c) BHS 2020
    - i) Industry Sponsorship
      - (1) £34500 Industry sponsorship

- (2) £97900 due in next four to eight weeks
    - ii) 32365k registration income – 95 registrants
      - (1) estimate >200 registrants required to make profit
    - iii) ICC payout – 55% paid – 62500K
    - iv) £12000 to Hazel Choules
    - v) Projected profit – est £60000
  - d) Debit Debit situation
    - i) Email sent to members this week
    - ii) Emeritus membership offered to retired members
    - iii) Some members say they have paid in October to HSBC account but no money received since September 2019. AG and JH to contact HSBC. Some members have been refunded**
      - (1) ARM suggested asking members to send evidence of payment
    - iv) Gocardless fee is 1% and £50 per month
      - (1) This ensures BHS is shown on statements
  - e) VAT registration allows claiming back of VAT from meeting
  - f) AG has approached two accountants and the BOA for quotes to run BHS accountancy
  - g) SJ congratulated AG, joined by rest of Exec, for work undertaken to organise the finances to date
- 2) Fellowship Update (SJ)
- a) Industry
    - i) SJ to email about Zimmer-Biomet final sign-off
  - b) Non-industry
    - i) SJ to email in Jan newsletter
- 3) Membership Approvals (MW)
- a) Seventeen applied – incomplete proposer/ seconder approval
  - b) Since last meeting – nine new members confirmed.
    - i) Chris Wakeling
    - ii) Edward Massa
    - iii) Anand Shah
    - iv) George Ashcroft
    - v) Sam Heaton
    - vi) Richard Spencer-Jones
    - vii) Edward Laugharne
    - viii) Owen Diamond
    - ix) Peter Wall
- 4) NAHR (VK)
- a) New GDPR consent form is online
  - b) MDS v2 is online
    - i) Takes into account extra-articular surgery
    - ii) More surgical details
    - iii) TB asked if Amplitude could make members aware of new consent and MDS – **VK agreed and will contact Amplitude**
  - c) Proposal to ISHA regarding global registry – positive interest about feasibility

- d) SJ asked about funding for NAHR – NJR collaboration. No movement on this according to VK.
  - e) AH asked about function of TORUS – VK stated TORUS not funding but concept of unifying registry remains.
- 5) Website (NW)
- a) Feedback from Exec about new logo noted
  - b) NW hopeful for 100% working website for BHS 2020
  - c) Registration, subscription working well
  - d) Next invoice will be passed to AG
  - e) Some membership problems on old website being worked through
  - f) Some files on old website being updated
  - g) SJ asked about standing down current website host and notice period
    - i) **NW unsure and will contact and serve notice at appropriate time.**
    - ii) AG asked about contract with old supplier. Arranged by Richard Field. NW to contact RF if problems
  - h) NW confirmed BHS owns domain name
  - i) NW suggested crossover will be needed and changeover will take approximately 36 hours
    - i) AG suggested waiting until after meeting to change
    - ii) NW suggested that once meeting up and running would be a good time as website traffic is very low at this time
  - j) NW said Digiology could host website pending cost of support package
  - k) VK asked about contract with Digiology – NW confirmed in place for website site but not, as yet, for maintenance
  - l) SJ stated the T&C of Digiology hosting would be useful for understanding obligation to current host
- 6) BHS 2020 (SJ)
- a) DM stated feedback from poster/ podium presenters is being managed
  - b) DM asked if non-Exec members could be used for podium sessions
    - i) ARM suggested having experienced member on stage
    - ii) DM asked for emails of suggestions of possible chairpeople
  - c) Network session
    - i) ARM will ensure no significant crossover with Topic in Focus III
  - d) Three reminders to be sent to members
    - i) 8 week reminder w/c 6<sup>th</sup> January 2020 – **SJ to send out**
    - ii) 6 week reminder w/c 20<sup>th</sup> January 2020 – **MW to send out call for nominations for VP and Registry Representative and Constitution Update along with draft programme**
    - iii) early bird registration ends 9<sup>th</sup> February 2020
  - e) **VK will send reminder about BOTA session**
  - f) NW asked about emailing out draft programme
    - i) SJ stated to be sent with 6 week email on 20<sup>th</sup> January and uploaded to website at that time
  - g) Network TiF
    - i) JH stated that potential speakers included John Skinner, Andy Price/ Andy Toms, Simon Jameson, Andrew Manktelow
    - ii) SJ stated a BHS suggestion of next steps should be presented before

being opened to the floor.

(1) 4 talks @ 10 minutes, 5 minutes for SJ allowing good time for discussion, possibly flowing into break.

7) Research Sub-committee (JH & TB)

a) TB has forwarded minutes of recent meetings for publication on website

i) Revision Hip PSP

(1) All agreed and supportive and some committee have experience of PSP

(2) £4K funding from BOA

(3) TB has applied for funding to John Charnley trust for remainder

**(a) Timeframe for decision not clear – TB to contact JCT to confirm**

(4) Alternative is ARUK and Mike Reed has suggested open call is out and is potential for source of funding

(5) SJ stated JLA has stated that work with them cannot be funded directly via industry

(6) TB has confirmed that admin support is required and adequate funding is required for this

(7) VK asked if industry can pay into a research account

(a) SJ stated not possible due to compliance – breakdown of spending is required

ii) Survey

(1) Bristol – VTE prophylaxis – work-up for trial

(2) Exeter – Robotics – work-up for trial

(a) Both approved via committee with edits

(b) Bristol to be sent Jan 2020

(c) Exeter to be sent March 2020

**(3) SJ will send details about this in Chairman's approval**

(4) ARM requested that authors of any work ensure they credit BHS member's

(5) TB stated these two surveys have covered cost of surveymonkey

8) Education Sub-committee (VK & AH)

a) All contributors responded positively except John Skinner so far

b) Angela Ruskin University have been approached for accreditation for CPD/ diplomas – meeting 24<sup>th</sup> January 2020

c) VK asked about videoing of BOTA session and uploading to website

i) JH suggested likely very expensive

ii) NW said he knew of a few options

**(1) SJ will discuss with Hazel Choules and feedback**

(2) VK suggested funding could be obtained from industry as sponsors

9) Hip Revision Network

a) SJ thanked Exec for feedback on document sent out by BOA

b) BOA have received feedback from surgeons with concerns about level of stakeholder engagement

c) SJ has met with BOA and BASK

- i) Meeting planned with NHS Finance 22 January 2020
  - (1) Funding of hub and spoke
  - (2) Various models of revision network
- d) BOA may send out co-branded update once more known
- e) Knee revision network meeting planned for 6<sup>th</sup> February 2020
  - i) Open invite to BHS Exec – SJ, JH, AG to attend
- f) Data request sent to NJR by Simon Jameson
  - i) Preliminary analysis complete
  - ii) Simon Jameson working on more detailed data request with more details on indication for revisions
  - iii) This will be presented to BHS Exec and co-opted members for review before BHS 2020 network meeting
- g) Hip Network meeting required
  - i) Suggestion that meeting 20<sup>th</sup> May advertised at BHS AGM
- h) JH asked about funding – SJ suggested industry funding ideal but should be funded well, using BHS funds if needed
- i) NJR fellowships have just been advertised – BHS associated project would be ideal and Simon Jameson reviewing this. **JH to make contact for update and copy TB**
- j) General discussion about difference between knee network and hip network
  - i) Hip revision surgery largely related to early revision and greater numbers of PPFs. Differences between hip and knee revision surgery
  - ii) VK suggested survey monkey asking members views
    - (1) SJ and AM suggested waiting until more known from NHS England meeting

10) AOB None

11) Date of Next Meeting – 23<sup>rd</sup> February 2020 – 2000-2200

# APPENDIX 1

## Treasurers Report 5<sup>th</sup> Jan 2020

- **Bank Balances**

|                           |                               |
|---------------------------|-------------------------------|
| Danske 1                  | £1750.28                      |
| Danske 2 (BHS/Main)       | £151439.66 (NAHR - £39020.44) |
| Santander (Subscriptions) | £499.99                       |

- **BHS 2020**

### INCOME

Sponsorship received £34,500

Adler £12000

Mathys £4500

PMP £4500

Biocomposites £4500

Ceramtec £4500

Mat Ortho £4500

Sponsorship yet to come in - £97,900. All being chased by Hazel / Sam

Registration income (so far) £30995 – 90 registrations

(Nottingham registration income £122000 (without ACPA))

### OUTGOINGS

|            |                                   |                  |
|------------|-----------------------------------|------------------|
| Paid       | ICC                               | £62587.77 (ICC)  |
|            | Hazel / Sam                       | £12000.00        |
|            | Accom for Hazel, Sam and D Pagget | £1320.00         |
|            | Hiscox insurance                  | £1673.06         |
|            | Sage / Worldpay                   | subscription + % |
| Yet to pay | ICC                               | £45888.46        |
|            | Hazel / Sam                       | £18000           |

|  |                                     |
|--|-------------------------------------|
| D Pagett expenses                                  | £6500                               |
| AV   | ?£10000                             |
| Conference bags<br>Jai's plan)      Print & design | ?£1,940.00 (taken from<br>£6754.00  |
| Staffing<br>plan)                                  | £6020.00 (taken from Jai's<br>plan) |
| Exec dinner  | £2500 (approx)                      |

Summary (assuming registration income is the same as Nottingham)

|                                  |                    |
|----------------------------------|--------------------|
| Registration income (Nottingham) | £122000.00         |
| Industry income                  | £132480.00         |
| Less VAT to HMR                  | (£22080.00)        |
| VAT refund from HMRC             | £25393.24          |
| Accountant VAT bill              | (£1-2k)            |
| Expenditure (see budget summary) | £196671.95         |
| <b>Balance (Surplus)</b>         | <b>£60k approx</b> |

- **Memberships**

Database reviewed and ratified

Checking over e mails from undeliverable emails

Individualised emails sent out this weekend (Liz Newton)

GoCardless set up. £50 per month. 1% of fee collected. £1000 per year

All exec DD set up. Monies will go out on 8<sup>th</sup> Jan 2020

GoCardless emails will go out over the next week

- **VAT registered**

Accountant

Matthews and Sutton £75 per hour

Sandisson and Eason awaiting quote. Suggested hybrid le fee + stand

BOA / Liz Fry awaiting response