



BHS Executive Meeting

Sunday 17th June 2019 2000-2130

Venue: Teleconference

Minutes

- 1) Apologies : NW
- 2) Present: SJ, AM, VK, TB, AG, JH, DM, MW, AH
- 3) Minutes of the Executive Meeting and Away Day 17th April 2019
 - a) Action points
 - i) MW to inform successful BHS NJR Candidates – complete
 - ii) MW to ask NW to update roles and allow access – complete
 - iii) **MW to update constitution to reflect Professional Affairs committee**
(1) Constitution needs updating in general and MW will ask NW for list and circulate for review after adding PFC terms of reference.
 - iv) MW to inform current members of plans to expand - complete
 - v) AH to send MW terms of conditions to MW - complete
 - vi) **SJ to identify next date of BOA/ GIRFT discussion meeting**
(1) No date as yet. Poss Aug/ Sept. SJ in regular contact
 - vii) **SJ to seek reply to BHS thoughts on BOA Blue Book**
(1) See point 10
 - viii) JH to feed back to Andy Toms about BOA BHS PJI session - complete
 - ix) MW to coordinate BOA BHS dinner - ongoing
 - x) **AG to liaise with JH about Smith and Nephew fellowship**
(1) See point 4
 - xi) **AG will clarify BHS finances with BOA**
(1) See point 4
 - xii) SJ to write and thank patient for donation-complete
 - b) Matters arising
 - i) SJ to update on BPT at next committee meeting
(1) BHS letter sent to GIRFT as joint letter with BOA – no feedback as yet
- 4) Treasurer update (AG)
 - a) Balance c. 171K
 - b) NAHR c. 20K
 - c) BOA audit ongoing – up to date.
 - i) BBraun have overpaid two lots 4K – AG to contact BBraun
 - ii) Some concerns raised about claims on fellowship funds
 - iii) BOA have requested membership list – see point 8
 - d) Industry Fellowships
 - i) Money due to Exeter for Konrad Wronka Fellowship
 - ii) Money due to Zimmer fellow c7K

- iii) Discussion about cost-benefit to BHS of fellowship funding
- iv) JH raised concern about reputational harm being caused to BHS because of challenges in the administration of these fellowships. In particular BOA external auditors and acceptability of bona fide expenses that the industry partner is happy to support but questionable/undesirable by the BOA.
- v) All agreed that industry funding to support a BHS research fellow was reasonable
- vi) VK asked if BOA could run administration. JH stated this is outwith the BOA remit.

(1) SJ, JH, AG to discuss with BOA at away-day in August

- vii) BHS has current commitments which will be met
- viii) Agreement not to continue with industry fellowships in current format
 - (1) ARM stated important to carefully explain to industry reasons for this ensuring that our good working relationships are maintained
- ix) Smith and Nephew – need money for last year, decline further funds once received.
- x) Zimmer – AG to discuss with company and request remainder of funds to complete fellowship funding
- e) SJ to forward details of BOA/BHS action plan of monthly reporting for audit purposes**
- f) SJ tabled proposed letter to industry regarding funding for educational sessions at BHS**
 - i) SJ, VK and Jai Mistry to discuss with Arthrex about running a lab in a room at ICC rather than mobile lab**
- g) AG stated mechanism for moving to VAT registration will be discussed at BOA away day.**

5) Membership Approvals (MW)

- a) Approvals sent to Conal Quah, Kevin Bryceland, Simon Pearce, Padmanabhan Subramanian, Oliver Keast-Butler, Peter Raite, Asim Rajpura, Sameh Sidhom.
- b) See Point 8

6) NAHR (VK)

- a) MDS v2.0 complete
- b) Finances healthy and recurrent industry funding has been promised
- c) TORUS away days complete
- d) NAHR report
 - i) Data closed and report will be ready for BOA 2019
- e) Research papers
 - i) FAI and DDH papers. One accepted and one submitted

SJ highlighted the communication mechanism that VK established at the outset of the Exec change in March with inclusion in NAHR emails. SJ suggested this as a mechanism to reproduce for general email communications ie
 Emails marked – For information only where no reply expected
 Email marked – Early reply required, for which a response from all is expected even if that just simply states ‘No further comment’

The aims of this structure to streamline communications, ensure engagement of all & allow prioritization. No objections raised by other members of Exec.

- 7) BOA Meeting
 - a) Revalidation Sessions (SJ)
 - i) SJ has circulated plans and speakers for session
 - b) BOA BHS Exec Dinner (MW)
 - i) Room booked – 60 Hope Street, Liverpool
 - ii) Dinner – Tuesday evening
 - (1) AHS/EHS fellows to be invited
 - (2) Past Presidents invited
 - (3) Henrik Malchau invited - accepted
 - (4) Agreement to invite PFC and NJR reps to BHS Ann. Meeting Exec Dinner
 - c) Fellowship Interviews (MW)
 - i) Rothman-Ranawat fellow
 - (1) JH, AH, MW to interview
 - d) Exec meeting @ BOA (MW & SJ)
 - i) Tuesday afternoon – MW has booked room
 - e) SJ confirmed BHS update at end of BHS session at BOA – MW has booked lecture theatre
- 8) Website (NW)
 - a) NW sent apologies
 - b) SJ had discussed offline with NW progress on website remodel quotes. NW had confirmed progress on this & that he was awaiting further detail on costs.
 - c) SJ stated over the past 3 months 64%, 67% & 70% members reviewing monthly newsletter
 - d) Agreement that a better way of managing membership database was needed. This could also include BHS abstract submission and several other areas of website
 - e) **JH, MW, AG, NW to have conference call about website development and options available for the above**
- 9) NJR (SJ & MW)
 - a) Simon James and Tim Petherham confirmed as committees for NJR
 - b) SJ attended NJR MAC in May. One of the issues discussed was Surgeon Level PROMs data and he confirmed that PROMS data will be for surgeon review only and not part of the outlier process.
 - c) Next meeting Sept 19 – JH attending on behalf of BHS
 - i) **JH to complete disclosure forms**
- 10) BSS (SJ)
 - a) SJ gave overview of meeting attended last week
 - i) Presidents of all societies chaired by BOA
 - ii) Enthusiasm for Blue Books from all societies
 - (1) Methodology and format needs review
 - (2) BOA still keen to develop electronic BOAST
 - iii) Minutes from meeting awaited

- iv) Drive towards global orthopaedics
 - (1) ARM to attend meeting on subject at BOA
Action Point – SJ to follow-up Blue Book with BOA confirming next steps.

- 11) Education Sub-committee (VK & AH)
 - a) Educational day for registrars in 2020
 - b) SAC and BOTA reps to discuss and feedback on possible contact
 - c) Survey BHS members looking for educators
 - i) SJ suggested call for interest in newsletter - agreed**
 - d) Possible education subcommittee
 - i) Steve Eastaugh-Waring has communicated ideas on the subject
 - e) Education Sub-committee to be standing item on agenda
 - f) SJ suggested VP role could take the educational lead role

- 12) Newsletter (SJ & MW)
 - a) Proposed content
 - i) A Year in Office – ARM
 - ii) BHS Instructional Course – AH
 - iii) NJR Editorial Board – Simon Jameson
 - iv) AAHKS Fellowship – Tim Petherham
 - v) Website Update – NW
 - vi) BHS 2020 Update – DM, SJ
 - (1)
 - vii) Women in Hip Surgery – Kate Gill
 - viii) GIRFT and BPT for Hips – Tim Briggs
 - ix) Anaemia before THR – Barrie Ferguson, QIST Anaemia
 - x) Finance Update – AG
 - xi) NJR Fellowship – Jonathan Evans
 - xii) NAHR – VK
 - xiii) Research Update - TB

- 13) AOB
 - a) SJ
 - i) E-mail from Richie Gill asking for help at ICORS (three-yearly) in Edinburgh 2022 SJ to forward invitation to AH with positive feedback for involvement
 - ii) EHS advert for travelling fellow is out
 - (1) Agreement EHS fellow would accompany the AHS fellow on this occasion but efforts to improve AHS involvement essential
 - iii) Fares Haddad is coordinating AHS fellow visit
 - b) TB
 - i) Circulated thoughts on circulating surveys to BHS members
 - (1) All agreed
 - ii) **All agreed on research subcommittee as standing item on agenda**
 - (1) Members co-opted
 - (2) JH and TB to develop terms of reference**
 - iii) James Lind Alliance
 - (1) TB has discussed a priority setting partnership with JLA for revision THR – all agreed
 - (a) Funds are required to set-up and run (36K). VK outlined

options for funding outside of BHS funds

- c) JH suggested a formal research representative on the Exec, SJ confirmed the process that the constitution dictates regarding expansion of the Exec. Essentially we will vote on this at AGM 2020 with a view to election of that post if approved in 2021.

Action Point – MW to note & will circulate to membership a minimum of 6 weeks prior to the AGM together with other agenda items for that meeting.

- 14) Date of Next Meeting - 4th August 20.00-21.30