



BHS Executive Meeting

Sunday 4th August 2019 2000-2130

Minutes

Venue: Teleconference

- 1) Apologies: DM, AH
- 2) Present: SJ, NW, JH, AG, TB, AM, MW, VK
- 3) Minutes of the Executive Meeting 17th June 2019
 - a) Action points
 - i) MW to update constitution to reflect Professional Affairs committee and circulate to Exec for comments – complete
 - ii) **SJ to identify date of next BOA/Tariff/GIRFT meeting**
 - (1) No meeting planned at this time
 - iii) SJ to seek reply to BHS thoughts on BOA Blue book – complete
 - iv) AG to liaise with JH about Smith and Nephew Fellowship – complete
 - v) AG will clarify BHS finances with BOA – complete
 - vi) SJ, JH and SG to discuss fellowship administration with BOA at August meeting
 - (1) Meeting confirmed planned 14th August
 - vii) SJ to forward details of BOA/BHS action plan of monthly reporting for audit purposes
 - (1) BOA will receive monthly update of BHS accounts with receipts
 - (2) AG to email BOA and ask for confirmation received**
 - viii) SJ, VK and Jai Mistry to discuss with Arthrex about running a lab in a room at ICC rather than mobile lab
 - (1) No confirmation form Arthrex
 - (a) ARM questioned if mobile lab was large enough (3 spaces)
 - (i) VK suggested Arthrex could convert conference space into lab (10 spaces)
 - (2) Jai Mistry to send out second call to industry**
 - ix) JH, MW, AG, NW to have conference call about website development – complete – see separate minutes
 - x) **NJR meeting – JH to complete disclosure forms**
 - (1) SJ to resend email about paperwork**
 - xi) SJ suggested call for educators in newsletter - complete
 - xii) Research subcommittee as standing item in agenda - complete
 - xiii) JH and TB to develop terms of reference for above
 - (1) In hand
 - a) Matters arising
 - i) None
- 2) Treasurer update (AG)
 - a) Account update

- i) HSBC (BHS) £126,197.20
HSBC (NAHR) £39,026.25
Danske 1 £21,469.35
Danske 2 £1748.52
 - ii) Deposit paid for 2020 and 2021 meetings
 - b) Fellowships
 - i) Zimmer
 - (1) Payments to Zimmer fellow suspended at present pending audit
 - (2) Zimmer Biomet fellowship verbal agreement previously for £65K. SJ has met with ZB and confirmed that we are looking to secure ONLY 50% of that amount for the candidate appoint in Nottingham. Following this commitment that is in place ZB fellowship will be terminated.
 - (3) Positive engagement with ZB for potential generic funding especially for potential Priority Setting Exercise.
 - ii) Smith and Nephew
 - (1) SJ stated Smith and Nephew fellowship terminated.
 - (2) Money due to Exeter for fellowship – payment delayed waiting for money from Smith and Nephew
 - (3) Smith and Nephew are considering funding for generic fellowship
 - (4) AG - clarity now obtained regarding outstanding S&N payments, confusion caused in particular by direct payments made to BOA.
A single outstanding payment from S&N remains – AG to chase
 - iii) Stryker
 - (1) Money due from Stryker for Mako Fellowship. There maybe money for new Stryker fellowship
 - (2) Money unused left over from previous Mako fellowship awarded in Derby – AG will return to Stryker.**
 - (3) JH and AG have discussed with Stryker using SYK money for generic fellowships – no confirmation – JH will chase.**
 - (4) AG to send reminder to current Mako fellow to update on funds left and timeframe for use.**
 - iv) DePuy
 - (1) Depuy are considered funding for generic fellowship
 - c) Subscription fees – for discussion
 - i) To be discussed at meeting with BOA
 - ii) Change to DD
 - (1) option for increase by small amount in-line with inflation aggregated over the several years since last increase suggested by SJ
 - d) SJ, JH and AG due to meeting BOA August 14th to discuss audit and VAT registration
- 3) Membership Approvals (MW)
 - a) No new applications/ approvals
- 4) NAHR (VK)

- a) VK has produced infographic for newsletter
 - b) Amplitude considering hiring research fellow
 - c) Endorsement receiving from BOA about combined MSK registry
 - i) Amalgamation of TORUS and NJR
 - ii) 1. Endorsement for our proposal and direction of travel
 - (1) 2. SP would speak to Cathy Hassle and Hugh McCaughey ahead of organising for NJR/BOA to meet with HM
 - (2) 3. In advance, NJR would work on the presentational and financial issues raised and also the time frames and a project plan for next steps
 - d) NW asked about mandation
 - i) VK stated future plans to link submission to CCG payment
 - e) **VK to let SJ know when NAHR report available for download for monthly newsletter**
- 5) BOA Meeting (SJ)
- a) Confirmation of activities
 - i) Hip free paper session
 - (1) Discussion moderator (non Exec and Exec)
 - (a) To be confirmed**
 - ii) Exec meeting
 - (1) Blue Book
 - (2) 2020 programme
 - iii) EGM
 - (1) Share info on Subcommittees
 - (2) 2020 meeting structural changes
 - (a) SJ to confirm to JH timing of BOA dinner Wed evening**
 - b) UKSAFE meeting
 - i) 10 BHS representatives
 - ii) Jonathan Howell, Ben Bradley, Nic Wardle, ?Andy Manktelow, Matt Wilson, Matt Wilson, Azal Jalgonkar
 - c) Exec & Guests dinner
 - i) MW has sent invite out and confirmed venue
 - d) ARM requested letter for support to attend BOA. **Exec to let SJ know if letter needed**
- 6) Website (NW)
- a) NW has gone to tender for website design.
 - b) NW has sent logo and asked for update design and website design based around this
 - c) Need to discuss membership database and abstract submission. Possible option to embed Oxford Abstract within website. Initial quote will need to be updated to include.
 - d) NW has recommended to use Oxford Abstracts for 2020 meeting
 - i) VK suggested three quotes. Also suggested Digiology (NAHR) **VK to connect Digiology with NW - done**
 - e) **NW to suggest CEO for website company to meet Exec at BOA Wed 11th Sept 10-12 – MW to request room – complete**
 - f) **NW will contact Digiology who made NAHR website for further quote**

- 7) BHS 2020 (SJ)
 - a) Deposit paid for 2020 and 2021
 - b) Programme – to be discussed at BOA Exec meeting
 - c) SJ suggested timeline
 - i) Provisional Meeting Program Published (V1) - 16thSeptember 2019
 - ii) Abstract submission opening - 1stOctober 2019
 - iii) Abstract submission closure - 15thNovember 2019
 - iv) Notification of successful papers – 15thDecember 2019
 - v) Meeting Program Published with Podium paper allocations (V2) – 1st January 2020
 - vi) Final Meeting Program Published – 17thJanuary 2020
 - vii) Six-week study leave deadline – 22ndJanuary

- 8) Research Sub-committee (JH & TB)
 - a) **TB updating terms of reference**
 - b) Provision confirmation that James Lind Alliance will partner with BHS with BOA support and form priority setting partnership. Requires 35K funding. 4K provided by BOA
 - c) SJ trying to secure industry funding
 - d) Make-up of committee
 - i) Mike Reed and Sion Glyn Jones happy to be part of committee.
 - ii) TB has contacted Mike Whitehouse
 - iii) SJ suggested representative from Scotland – **TB to discuss with DM**
 - iv) AM suggested representative from BORS – **TB to discuss with Richie Gill**

- 9) Education Sub-committee (VK & AH)
 - a) Have identified BOTA rep and rep from SAC will be proposed by Mark Bowditch
 - b) Terms of reference under construction
 - c) Progress being made on educational event for BHS 2020.
 - i) AH has secured JRI to help with workshops
 - ii) VK proposed podular system based on syllabus. Basic Science, Trauma, Elective, YAH.

- 10) BHS Constitution
 - a) **Exec to review and send track changes to MW for compilation before circulation**

- 11) Newsletter (SJ & MW)
 - a) Proposed content
 - i) A Year in Office – ARM - pending
 - ii) BHS Instructional Course – VK, AH - complete
 - iii) NJR Editorial Board – Simon Jameson - pending
 - iv) AAHKS Fellowship – Tim Petherham – complete
 - v) NAHR update - VK
 - vi) Website Update – NW - pending
 - vii) BHS 2020 Update – DM/SJ - complete
 - viii) Women in Hip Surgery – Kate Gill/ Sam Hook - complete
 - ix) GIRFT and BPT for Hips – Tim Briggs – no reply
 - x) Anaemia before THR – Barrie Ferguson, QIST Anaemia - complete

- xi) Finance Update – AG - complete
- xii) NJR Fellowship – Jonathan Evans – complete
- xiii) Research Update – TB - complete
- xiv) Arthroplasty for Arthritis Charity – Evert Smith – complete
- b) ARM suggested lacking article on topic on focus. However, trying to get something novel in time for this newsletter is unlikely

12) AOB

- a) SJ has been sent ppt about Evidence Based Intervention for review
 - i) VK kindly offered to be involved and review from BHS point of view
- b) SJ has received a request for BHS representation at West African College of Surgeons conference
 - i) Agreed, at present, no funding to support this type of venture
 - ii) SJ will respond as such**
 - iii) For discussion at BHS 2020**
- c) MW has had request from Tim Petherham that Simon Jameson acts as BHS representative on BAJIR
 - i) All agreed – MW to confirm with TP - complete**
- d) Blue Book
 - i) MW has circulated chapters of current blue book. Exec to review and return suggestions to MW
- e) NW ARM and NW attended meeting of NHSI and NCIP to generate new portal. Useful demos seen. They need help from BHS to engage on the ‘hip’ side. Good correlation of NJR and trust level data but less so at individual surgeon level. NW to send his data for audit purposes.
- f) VK – suggested article on retiring happy, will circulate! - complete

13) Date of Next Meeting – Tuesday 10th September BOA time 16.00hrs (room tbc)