

BHS Executive Conference Call Minutes

Sunday 15th July 2018 @ 2000

1). Present

Andrew Manktelow (Chair)

Steven Jones

Peter Howard

Jonathan Howell

Nic Wardle

Dominic Meek

Vikas Khanduja

Andrew Hamer

Apologies

Ben Bolland

Anil Gambhir

2). Minutes of the Executive teleconference 10th June 2018

These were approved as a true reflection of the meeting.

3). Matters Arising

a). BHS winter meeting. AM reported that the proposed working group had not yet met. He was keen for a Doodle Poll to be sent to members to gauge interest and identify a potential date and location.

Discussion then took place about the best way of contacting BHS members.

It was agreed that the existing process via Natasha at the BOA was clunky and could be improved. NW reported that sending emails directly from the website was not possible at present but eventually will happen. NW also wanted to improve the website by taking ownership of the domain. Despite extensive work to address concerns with the accuracy of BHS membership lists, by JH, AH and

AG, the membership list also required updating as different lists were held by the treasurer and on the Website.

VK asked if NW had looked at the “Eventsair” website as a possible solution. Both thought it might be a longer term solution but NW wanted to sort out the problems with the existing site so that the BHS had better control in the first instance. JH asked if the changes would be “future proof” to allow easy handover to a future webmaster.

Action: AG/NW/AJH to communicate to rationalise the website members list.

b). *BOA Blue Book rewrite.* AM reported that he had discussed the Blue Book with John Skinner from the BOA. A response concerning the BOA being supportive of an update of the publication was awaited. The BOA and BHS would then work collectively on that.

c). *BHS fellowships:* AJH was asked to summarise the fellowships offered and supported by the BHS. He had sent a document out summarising the fellowships, which was discussed.

Discussion took place about the “BHS Travelling Fellowship” which was usually awarded to one or two candidates at the Annual Meeting. AJH expressed the opinion that this fellowship did not have direct industry support and therefore was free of possible constraints. AJH suggestions in maintain this important opportunity were unanimously supported. It was agreed to continue with this fellowship at its current funding level (Approx £1500).

AJH outlined the “Charnley-Latta” fellowship that is advertised on the website. This is independently run by the Charnley Trust. The BHS are happy to have an association with this and contact had been made with the administering accountants.

Action: AJH to pursue contact with possibility of increased BHS involvement

The “BHS Industry Sponsored Fellowships” were also discussed.

AM confirmed that the companies were keen to continue their support.

Action: AJH to advertise the Rothman-Ranawat and Industry Sponsored fellowships with input from Fares Haddad.

d). *AOB.* AJH asked if any reply had come from the member who sent an email critical of the BHS Executive concerning the previous financial fraud. AM

reported that no reply had been forthcoming to his email. SJ reported that the individual was currently unwell.

4). Treasurer report (AG)

In AGs absence the suggestion of using “Go Cardless” to allow BHS subscriptions to be collected via Direct Debit was discussed. It was felt that this would be a very useful initiative but that further information was necessary. AM suggesting deferring further discussion.

In AG’s absence, JH was able to report on the overall balances which stand at:

- HSBC £171,772
- Danske £1744
- Deposit Account £22,721

JH reported that there were no expected major invoices to settle, but that the final reconciliation of money owed to the BOA was still awaited despite numerous reminders from the BHS.

5). Membership application approvals (AJH)

AJH reported that a number of membership applications had been dealt with manually and were waiting to be updated on the website. Previously these would have been sent to the website company for conversion to full member status, but NW wanted to deal with this “in-house”.

Action: NW to confirm membership granted to applicants identified by AJH.

Post meeting note FAO NW: The following have been confirmed as new members and need converting on the website database to full members:

*James Donaldson
Mark Higgins
John Va Faye
Zuhair Syed Nawaz
Umar Yousuf
Giles Foley*

6). NJR (PH)

PH reported that the Editorial Board of the NJR had met on 6th July. This was to formally “sign off” the annual report. He reported that the annual report “cycle” began each October.

PH clarified that there was no formal representation of many specialist societies on the NJR board.

AM suggested that it was very important that the BHS was represented early in process by a member of the BHS executive. In the event of the NJR accepting a formal BHS representative it was felt that a separate decision on who best to represent the BHS at any meeting could then be made.

PH agreed to discuss this further with Martyn Porter at the NJR.

AM suggested waiting until PH had discussed this with Martyn Porter.

Action: PH/AM to approach Martyn Porter to establish whether the NJR would be happy to accept a formal BHS representative early in the process of report preparation.

BHS executive colleagues were invited to consider specific areas in which the NJR report could be improved.

PH also discussed the current annual report and requests for more information about the outcome of lesser used combinations.

PH reported that the advertisement for the NJR medical director had been published but he was unaware of applicants at this stage.

AM/SJ suggested that the NJR should form the basis of a combined Topic in Focus at the BHS annual meeting in Nottingham.

Action: AM/DM to add to program for Nottingham

7). NAHR (VK)

VK reported that there were now 8500 procedures on the NAHR from 85 surgeons.

He felt that the registry was doing well and producing good outcomes. The next report would be available at the BOA in Birmingham.

He also reported that the NAHR was to meet the NJR (with other TORUS registries) on 16th July to discuss whether the NJR could help with consent and GDPR issues.

There was concern that if the NAHR handed data over to the NJR, that the credibility, independence of the registry might be affected.

While it was agreed that support regarding Governance, Consent, IT and GDPR from the NJR could be helpful, SJ suggested that it was vital that the NAHR should

retain ownership of the data as this gave the submitting consultants confidence. This was supported by other exec members.

Action: VK to report back after meeting with NJR

8). Website (NW)

Many of the issues concerning the website had already been discussed. NW was in the process of downloading the website to his PC to allow more fundamental changes to be made.

9). AAHKS fellowship (AM)

AM reported that there had been a very generous offer of a \$10,000 fellowship to support a UK surgeon visiting AAHKS and a number of units at the time of the meeting in November. There had been problems getting the advert out from the BOA and the closing date was the date of the Exec Call.

AJH reported that he had received one expression of interest.

It was agreed to delay the closing date for 1 week to allow more applicants.

Action: NW to email members to inform them of change in closing date.

10). BOA Centenary meeting Sept 2018

a). Program: AM had received a number of suggestions for speakers and session chairs. The program was coming together well but it was decided to dispense with the session on pre-operative optimisation as the program was fairly full. The session on commissioning would be given longer.

Action: AM to circulate final program when complete.

b). Abstract Review: This has been completed

c). Advert for BHS Nottingham in the BOA program:

The executive were keen for the BHS annual meeting to be promoted.

AJH had discussed with the BOA about a single page advert being included in the program. He had been quoted £750 (+VAT) for a full page.

PH however reported that he had already discussed the advert with Tim Wilton and Ananda Nanu who had agreed for the BHS not to be charged as the BHS had carried adverts for the BOA in their program for free!

Action: AJH to discuss with BOA to clarify, and ask Jai Mistry to forward copy prior to closing date (27th July)

d). Executive/Past Presidents Dinner. AJH reported that this would take place on the evening of Wednesday 26th September at a venue to be confirmed. It was decided that the finances of the BHS would allow the costs of the meal to be covered in full in recognition of the efforts of the BHS Executive committee.

Action: AJH to send formal invitation to Exec and past presidents

e) Fellowships to be awarded: AJH confirmed that the Rothman-Ranawat and BHS Industry Sponsored Fellowships would be advertised soon and interviews held at the BOA in September. The closing date for applications would be 31st August. Interviewers were confirmed as AM/SJ/JH/AJH. The interviews would take place on Wednesday 26th September from 1030 onwards. Venue TBA.

Action: AJH to advertise fellowships and confirm date and venue for interviews.

11). AOB

a). AM reported that he had attended the meeting of the Specialist Societies at the BOA. The new PHIN portal had been discussed and the feeling was that the data held was of poor quality and that there were problems in making corrections to that data

Action

Exec member were encouraged to review their own data with PHIN and identify inaccuracies. Reporting any difficulties in correcting their own data back to the BOA.

AM reported that the further response to the BHS version of the Elective Care Standards documents were awaited. AM reported that the BOA were very keen for BHS members to complete the Winter Pressure surveys that had been mentioned in his Presidential email.

b). AM reported that he had received an email from Prof Davis Sochart in Manchester concerning a threat from management at his hospital to immediately remove the implant that he had used for many years. This was apparently in

response to a risk management problem. AM had formulated a well worded and helpful reply and further developments were awaited. NW suggested that surgeons should become involved in procurement as this would improve influence over situations such as this.

AJH/ SJ discussed the possibility of the BHS setting up a "Professional Affairs" committee to advise on situations such as this as giving generic advice would be difficult. This would be seen as a significant benefit of membership.

JH agreed and suggested that there were very wide ranging issues (thromboprophylaxis etc) that could be discussed.

AM wondered if the creation of such a committee would have to wait until the AGM to allow the membership to be consulted. JH suggested starting the process soon which was agreed by the executive.

Action: For some further clarification of what would be required and who best to be involved prior to AJH/AM emailing members asking for expressions of interest in becoming members of a "Professional Affairs Committee"

Post meeting note: Prof Sochart informed the Exec by email that the management in his hospital had reversed their decision. This was prior to the BHS response being used in his defence. He thanked the BHS for their support.

c). *Request for distribution of research survey:* AJH reported that the BHS had been approached to allow a Survey Monkey to be sent to the members.

VK suggested that the BHS could charge a fee for this service but wondered if members would appreciate being surveyed in this way. AM thought it reasonable to continue to support such requests as such surveys might generate interesting work to be presented at the BHS. JH identified that there could now be GDPR concerns created by allowing BHS members to be contacted without their consent.

NW thought that it might be necessary to ask members specifically whether they wished to be contacted for such surveys.

Action: NW to re-contact members to clarify GDPR position re survey

Action: AJH to respond to request delaying BHS support at this stage until GDPR position clarified.

d). *Rationing of THR.* AJH reported that he had been contacted by a colleague worried that a local CCG had turned down funding for a patient to undergo THR

as they were one point above their BMI limit despite a clear letter of support from their consultant. AM reminded the committee of John Skinner's comment at the Derby meeting, that the BOA wished to be contacted with such situations.

e). *Inclusion of BHS material in commercial Apps.* AJH reported that he had been contacted asking if the BHS would allow a patient information leaflet held on the website to be included in a commercial App.

This was discussed and the unanimous decision was to politely refuse. The committee were worried that this might constitute BHS endorsement for the App content as a whole.

12) Date of next meeting.

Monday 3rd September 2000

AJH Hon Sec

30/07/18