

BHS Executive Conference Call Minutes

Sunday 22th April 2018 @ 2000

1). Apologies

Nil

Present

Andrew Manktelow (Chair)

Steven Jones

Jonathan Howell

Peter Howard

Anil Gambhir

Dominic Meek

Vikas Khanduja

Andrew Hamer

Ben Bolland

Nic Wardle

Andrew Manktelow welcomed the new Executive members to the meeting and thanked them for putting themselves forward to becoming involved in the running of the BHS.

2). Minutes of the Executive teleconference 14^h March @BHS 2018

These were approved as a true reflection of the meeting

Matters arising from the minutes:

- a). Fares Haddad to be invited to join next Exec Call to discuss fellowships in more detail
- b). No information yet received about visiting American Hip Soc fellows.

Action: AJH to email Fares Haddad to clarify

Post meeting note: AM had subsequent discussion with Fares Haddad, no applications and likely no AHS fellows this year. A plan is in place to promote fellowship and activities at AAHKS. There is an undertaking from the US to push on with the fellowship

3). Treasurer report (JH and AG)

JH reported that a formal handover of the treasurers role to AG was planned in the near future. This would involve transferring bank access etc.

Current bank balances were as follows:

HSBC	£179,362
Danske	£22,621

JH reported that money for fellowships was still to be paid out. He was in contact with the award holders about outstanding payments to be made.

Stryker had not yet paid for their attendance at the Derby BHS (£10k) and were being chased. £50k had been raised so far from corporate sponsorship.

JH reported that he was yet to receive a formal financial handover from the Derby meeting, but approximately £21,000 profit was expected. A similar profit was also predicted for the Nottingham BHS meeting.

AG reported that he had contacted J&J about possible sponsorship of a fellowship.

AM reported that Fares Haddad had done much of the negotiation about fellowships and that he had been invited to join the next Exec Call to discuss further.

Action: AJH to invite FH to next Exec Call

JH reported that subscription payments from active members were up to date.

JH reported that the current Banking Mandate at HSBC is out of date and should be changed to reflect changes in the Executive Committee of the BHS. The sole existing signatory on the account, Mr Robert Middleton, resigned as Treasurer a year ago, hence the need for a new mandate. JRH proposed that that Andrew Manktelow (President), Andrew Hamer (Honorary Secretary) and Jonathan Howell (Vice President Elect) should now be included as signatories on the Banking Mandate, this replacing any existing mandate. The committee were in unanimous agreement with this proposed change.

Action: JRH to raise relevant forms with HSBC to change the Banking Mandate

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4). Membership application approvals (AJH):

AJH presented a list of applicants approved for membership since the last executive call:

Merzesh Magra

Ashraf Awad

Peter Craig

AJH outlined the application process to new Exec members. Discussion took place about the need for proposers and seconders to be current paid up BHS members. It was recognised that the requirement for a clear hip research interest being shown prior to membership being awarded had been relaxed.

JH suggested that attendance at BHS meetings should be policed for members.

AM suggested that new members should be encouraged to attend the next meeting after their membership was awarded to allow them to be presented when they are introduced to the society.

BB suggested that members should attend 3 out of 5 meetings.

PH reported that it was difficult to monitor BHS member attendance at the autumn BOA.

Action: AJH to circulate "welcome letter" for comment

AJH Post meeting note:

Constitution currently states:

3.1 Ordinary Membership is open to Surgeons and Scientists who have a special interest in the hip joint as demonstrated by their research and publications in this field or by the presentation of a paper to the Society.

3.5 Cessation of Membership will occur:

3.5.1 On receipt of a Member's written resignation or

3.5.2 Failing to pay the annual subscription fee after a reminder has been sent or

3.5.3 Failure to attend the Annual Meeting for at least 3 years without a note of apology for nonattendance.

3.5.4 Only under exceptional circumstances will the Executive permit Membership to continue if these conditions are not met.

5). NAHR (VK):

VK reported that the website was now live and updated:

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www.nahr.co.uk

He reported that there was a new minimum dataset, an App was in development and the NAHR finances were healthy.

He reported that the NAHR were concerned with GDPR (General Data Protection Regulation), consent and their contract with Amplitude. Several meetings had taken place with the BOA at which these items had been discussed and the NAHR were hiring a solicitor to look at the current Amplitude contract.

VK reported that the third report was to be released at the BOA in September, with the first draft being available from July 2018.

JH asked how the printing was to be paid for, as a problem occurred previously when payment went via a third party.

VK undertook to ensure that the invoice was presented appropriately to the BHS treasurer.

SJ pointed out that the NAHR website clearly showed that outcome measures were actively obtained in non-arthroplasty hip surgery and suggested that the BHS website should show the same degree of commitment to them.

6). BOA Elective Care Standards Document (AM):

AM had circulated the ECS document to the Exec prior to the meeting for comment as a very schedule had been given for its review. The changes made to the document were discussed and agreed to allow return to the BOA as soon as possible:

Consent: This was discussed in light of Montgomery issues and the need to give patients time to reflect on the information they had been given.

JH pointed out the "Consent Plus" website (<https://consentplus.com>) was very useful as it proved that a patient had looked at the risks of their surgery independently.

VTE: This was discussed and it was agreed to the inclusion of "local, NICE or SIGN guidance" in the statement.

ODEP: This was discussed and agreed that an "A" rated implant should be used, but if not an explanation should be given to the patient i.e. involved in an approved trial or implant under review process.

Follow Up: It was agreed to remove the statement about "local commissioning arrangements"

Action: AM to circulate final version to Exec at time of re-submission to the BOA

7). Website (NW):

NW reported that he had received a good handover from Richard Field. He reported that the website was hosted and administered by an outside company and that any changes made previously had been made by the company at the request of RF. He was very familiar with the website as he had been closely involved in the original design

So far he reported that he had difficulty in making any substantial changes with the degree of access he had. He reported that he had emailed the hosting company asking for complete access to the site but had received no reply so far.

NW outlined that “hit data” was very important and currently the site was very busy prior to the annual meeting but very quiet thereafter.

Current pressing issues were:

GDPR: It will be necessary for the BHS to email members outlining how their data is stored and used.

Website security: By July 2018 the website will need to be secured (i.e. <https://>)

AG asked whether the BHS intended to leave the current website company

NW reported that it would be difficult to change but hoped that the website design was owned by the BHS. His communication with the company should clarify this. He also reported that Richard Field has bought shares in the company and declared this to the Exec previously. He had paid all the website fees from that time until leaving the Exec committee in March 2018.

AM hoped that the website could be brought up to date and that current information (eg newsletters) could be put up easily.

NW confirmed that invoices should go directly to AG.

8). Founders Prize (AM)

This new award was introduced at the BHS in Derby in recognition of the BHS Founders (Hugh Phillips, Mike Freeman and Robin Ling) but the process of the award was yet to be clarified. This item was deferred for future discussion.

9). Education/Research lead for the BHS (AM)

This was raised at the AGM after the suggestion from Prof Board. Discussion took place around whether new posts should be created or if the current Exec could take on such roles.

VK suggested that the role of the Research lead should be clarified and this might take some time.

AM reported that the BOA were developing a new research strategy and were keen for the BHS to be involved and nominate a contact.

DM reported that he sat on the BOA research committee and would be happy to represent the BHS in the short term.

SJ had obtained information about other societies and noted that all the other specialist societies had a research lead and a clear contact on their exec committees.

JH suggested that the BHS should be able to help and respond to queries in a number of areas, such as Professional matters, Education and Research. He suggested that this would require a bigger BHS Exec or the formation of sub-committees.

10). BOA Centenary Meeting

AM reported that the BHS had their session on Wednesday 26th September with free papers from 0830-1000 and Revalidation in the afternoon. The Charnley Lecture was to be given by Wayne Paprosky and the costs associated were to be covered by the Charnley Foundation.

AM suggested a rolling program over the next 3 years for the Revalidation session including for example, Evaluation, Examination and Imaging

Action: AM to circulate further thoughts to the Exec re the BHA @ BOA

11). BHS Derby Debrief

PH reported that feedback from the industry was positive and that they were keen to be involved again. Industry apparently thought that the fees were expensive. Delegate feedback was split between those happy with industry involvement and those who weren't.

AM reported some negative feedback at the loss of the Emerging Hip Surgeons forum and the non-arthroplasty workshops. He felt that the single day industry involvement was good and that the cost to industry probably correct. He was keen to encourage lower level sponsors for future meetings. He reported that the Nottingham Venue had four sizeable rooms available for industry sessions.

SJ had obtained information about the meeting fees/membership fees and Exec committee sizes from other specialist societies and circulated this prior to the Exec meeting.

In summary, he reported that the BHS had a small Exec committee compared with other societies. Other societies were more involved with Professional affairs and appeared to do more for their members. All the other societies had sub-committees.

Other societies also:

- Held more than one meeting per year
- Provided members with a journal subscription
- Had significant patient content on their website
- Gave meeting attendance discount to members
- All had significant industry support

JH reported that BESS/BASK made approximately £100k per year from industry support

AM reported that other societies had complete industry involvement in their annual meetings. He felt that the BHS did not need large amounts of money at present, but clearly needs to cover costs and have sufficient contingency funding.

AM suggested a possible more formal link with AAHKS (American Association of Hip and Knee Surgeons), possibly allowing BHS Members access to the J Arthroplasty (SJ suggested possible on line access only to reduce postage costs).

SJ reported that Hip International was linked to the European Hip Soc

Further to previous discussions at the Exec meeting and AGM in Derby, AM suggested that the BHS should investigate options for a Winter Instructional Meeting in October/November to cover education topics and perhaps the Emerging Hip Surgeons Forum.

JH suggested that full industry sponsorship should be obtained.

VK suggested a 3-4 year rolling programme aimed at trainees preparing for the FRCS(T+O).

NW suggested a meeting along the lines of the Current Concept meetings in the US.

AM suggested that it should be badged the "British Hip Society Winter Meeting"

JH thought that it would be necessary to expand the Exec to be able to offer further meetings.

SJ suggested getting interested hip surgeons, outside the BHS Exec, involved.

Action: AM to circulate Exec members with further thoughts about a winter meeting.

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12). AOB

1. AM reported that a Virtual Clinic Meeting was being held in Manchester on 30/10/18 from 1200-1700 and that the BHS were invited to contribute. BB agreed to attend on behalf of the BHS.
2. AM reported that he had been approached by Keith Tucker about implants being revised if in the Beyond Compliance initiative. It was thought that implants should be sent to the LIRC, and SJ confirmed that this was the case at a recent meeting. **Action:** To be circulated to BHS members in next newsletter
3. AM reported that the BHS had been invited to AAHS from 1-3 Nov 2018 in Dallas. The BHS had been offered three free registrations, a table in the exhibit hall and a \$10,000 fellowship. He wondered if a visit to Mayo, Philadelphia, Rush or HSS could be arranged for interested members to coincide with the meeting. **Action: AM to explore possibility of such a visit.**
4. PH reported that the Blue Book was last revised in 2012 and may need a re-write at some stage. AM wondered if there was a digital version of the document. **Action: PH to forward digital version to the Exec.**
5. PH pointed out that there was an advert for the BOA Centenary meeting in the back of the Derby BHS program. He thought that the BHS should have a similar advert in BOA documentation. **Action: PH to follow this up**
6. AJH reported that he was keen to produce a newsletter summarising the Derby meeting. Further Topic in Focus summaries were needed from the relevant session chairs. **Action: AJH to chase this up**

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13). Date of Next Meeting

To be arranged. 3rd or 10th of June. Exec members to inform AJH of best date.

AJH

Hon Sec

24/04/18

